



## District 109

Albania - Austria - Bulgaria - Cyprus - Greece - Israel - Italy - Liechtenstein - Malta - Montenegro North Macedonia - San Marino - Slovenia - Switzerland - Türkiye - Vatican City

### 2024-2025 Core Team

District Director  
Francesca Gammicchia

Program Quality Director  
Katia Burdet

Club Growth Director  
Laor Glukhovsky

Public Relations Manager  
Nestor A. Bartolomei

Administration Manager  
Matt Podgorski

Finance Manager  
Keith Sheldrake

Immediate Past District. Dir.  
Maherita Brodbeck Roth

### 2024-2025 Extended Core Team

Executive Secretary to DD  
Yoko Owatari

Parliamentarian  
Manasseh Katz

Credentials Chair  
Burcu Ünal Erdoğan

Zoom master  
Chiara Ruggeri

Alignment Committee Chair  
Bill Vardas

DLC Chair  
Maherita Brodbeck Roth

District IT Manager  
Harry Loots

EasySpeak Support  
Lilly Gundacker

# MEETING MINUTES

## District Council Meeting

**Date: 29th September 2024**

**Time: 17:00 – 20:00 CEST**

(Dial-in from 16:30 CEST)

**via Zoom**

**To be eligible to vote, register at:**

<https://forms.gle/N4rcGXU46Et9xC988>

**To receive your access link to the meeting,  
please register at:**

<https://us06web.zoom.us/meeting/register/tZYkcOiprDwvGt3SSJwDmowLAH3BJnX6xaeF>

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**District 109 Motto:** Cultivating Growth, TOGETHER

**District Mission:** We build new clubs and support all clubs in achieving excellence

## AGENDA

Time (CEST)	Description	Role	I / D
17:00	Welcome and Call to Order	District Director (FG)	I
17:05	Reading of the District Mission	Credentials Chair (BE)	I
17:07	Parliamentary Procedures	Parliamentarian (MK)	I
17:14	Certification of Quorum	Credentials Chair (BE)	I
17:17	Voting Procedures	Credentials Chair (BE)	I
17:20	Review and adoption of the Agenda	District Director (FG)	I (D)
17:22	Approval of the Minutes of the DCM of 26 May 2024 and 9 June 2024	District Director (FG)	D
17:24	<b>Presentation of the District Success Plan</b> <ul style="list-style-type: none"> <li>• <b>Overview</b></li> <li>• <b>Program Quality</b></li> <li>• <b>Club Growth</b></li> <li>• <b>Public Relations</b></li> </ul>	<b>District Director (FG)</b> <b>Program Quality Director (KB)</b> <b>Club Growth Director (LG)</b> <b>Public Relations Manager (NB)</b>	I
17:50	<b>Instructions on</b> Remote Voting for the Audit Report	District Director (FG)	I
17:54	Presentation of the District Budget 2024-2025	District Finance Manager (KS)	I (D)
18:05	Request for a Motion to approve the District Budget 2024-2025	District Director (FG)	I
18:10	Confirmation of Appointed roles for District offices <del>vacancies</del> (ADs, FM, AM)	District Director (FG)	I
18:20	District Realignment Updates	District Alignment Chair (FG-BV)	D
<b>18:25</b>	<b>BREAK</b>		
18:35	Update on the District Leadership Committee	District Leadership Committee Chair (MBR)	I
18:40	Presentation of the District Procedures	District Director (FG)	I
18:42	Individual updates by the Division Dir. <ul style="list-style-type: none"> <li>• Division A</li> <li>• <del>Division C</del></li> <li>• Division D</li> <li>• Division E</li> <li>• Division F</li> <li>• Division G</li> <li>• <del>Division H</del></li> </ul>	Division Directors	I
19:22	Presentation of the speech types for the annual contest	District Director (FG)	I
19:25	Request for a Motion to approve the speech types for the annual contest	District Director (FG)	D
19:45	Other Business	District Director (FG)	I
20:00	Meeting Adjourned	District Director (FG)	I

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## Abbreviations:

ANS	Anastasia Salichou	AD	Area Director
AS	Aline Schilling	CGD	Club Growth Director
BÜE	Burcu Ünal Erdoğan	CP	Club President
BV	Bill Vardas	D	Decision-making
CR	Chiara Ruggeri	DivD	Division Director
CS	Carina Schey	DLC	District Leadership Committee
DG	Damien Gautier	FM	District Finance Manager
FG	Francesca Gammicchia	I	Informative
FK	Frank Kaiser	PQD	Program Quality Director
HY	Hasan Yasar	PR	District Public Relations Manager
JG	Joseph Galea		
KB	Katia Burdet		
KS	Keith Sheldrake		
LG	Laor Glukhovsky		
LGE	Lisa Gelhaus		
MBR	Maherita Brodbeck Roth		
MK	Manasseh Katz		
MP	Matt Podgorski		
NB	Nestor A. Bartolomei		
NG	Nigel Thew		
PS	Petra Salmutter		
RG	Roderick Grech		
VPE	Vice President Education		

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# Official Minutes

FG	<ul style="list-style-type: none"> <li>• Welcomed the members of the DCM.</li> <li>• Asked the members to rename themselves according to "Role_Club Name_Full Name."</li> <li>• Explained the procedure for asking questions during the DCM.</li> <li>• Introduced Nestor Bartolomei, who was taking notes on behalf of the absent administration manager. The administration manager will deliver the DCM minutes in two weeks, and once approved, they will be published on the District 109 website.</li> <li>• Informed that the meeting is recorded for note-taking purposes and will not be shared.</li> <li>• Introduced the Credentials Chair, Burcu Ünal Erdoğan; District Parliamentarian, Manasseh Katz; and Zoom &amp; Time Master, Chiara Ruggeri.</li> <li>• Informed that when the Zoom &amp; Time Master's red screen appears, it means "stop" for the speaker.</li> <li>• Invited Credentials Chair Burcu Ünal Erdoğan to present the District Mission: We build new clubs and support all clubs in achieving excellence.</li> <li>• Invited Parliamentarian Manasseh Katz to present the Parliamentary Procedures.</li> <li>• Introduced Robert's Rules of Order, which will be followed during the DCM, particularly the concept of a motion, debating it, and voting on it.</li> <li>• Defined more precisely the rules for speaking about a motion: only two speakers in favor and two in opposition due to time constraints. Every speaker has 2 minutes. A red signal at 1:30 minutes, and the speaker is muted after 2 minutes.</li> <li>• Invited the Credentials Chair to present the credential committee report and voting procedures.</li> </ul>
BÜE	<ul style="list-style-type: none"> <li>• District Mission: We build new clubs and support all clubs in achieving excellence.</li> </ul>
FG	<ul style="list-style-type: none"> <li>• Invited Parliamentarian Manasseh Katz to present the Parliamentary Procedures.</li> </ul>
MK	<ul style="list-style-type: none"> <li>• Introduced Robert's Rules of Order, which will be followed during the DCM, particularly the concept of a motion, debating it, and voting on it.</li> </ul>
FG	<ul style="list-style-type: none"> <li>• Defined more precisely the rules for speaking about a motion: only two speakers in favor and two in opposition due to time constraints. Every speaker has 2 minutes. A red signal at 1:30 minutes, and the speaker is muted after 2 minutes.</li> <li>• Invited the Credential Chair to present the credential committee report and voting procedures.</li> </ul>
BÜE	<ul style="list-style-type: none"> <li>• Presented the calculation of the quorum: 98 registered for the</li> </ul>

	<p>meeting with 133 votes.</p> <ul style="list-style-type: none"> <li>Confirmed that the quorum was achieved throughout the meeting.</li> <li>Introduced Election Runner as a voting tool. A link is shared for each motion to be voted on.</li> <li>A person can carry a maximum of three votes, and Election Runner automatically calculates your assigned votes, so only one-time voting per motion is needed.</li> <li>People who missed the registration deadline and were present are not eligible to vote.</li> <li>Eligible voters are those who received a test email from Election Runner.</li> </ul>
FG	<ul style="list-style-type: none"> <li>Introduced the next agenda item: approval of the agenda for this meeting.</li> <li>Mentioned that typos have been corrected, but the agenda items remain the same.</li> <li>Provided 1 minute for attendees to review the agenda again.</li> <li>Asked for objections to the presented agenda.</li> </ul>
MK	<ul style="list-style-type: none"> <li>Noted that a voting member is making a motion to approve the agenda, and another voting member needs to second it for the record.</li> </ul>
MBR	<ul style="list-style-type: none"> <li>Requested a motion to approve the current DCM agenda.</li> </ul>
JG	<ul style="list-style-type: none"> <li>Seconded the approval of the agenda.</li> </ul>
FG	<ul style="list-style-type: none"> <li>Confirmed the agenda's approval due to lack of objections.</li> <li>Introduced the next agenda item: approval of the DCM minutes from 26 May 2024 and 9 June 2024.</li> <li><a href="https://drive.google.com/file/d/1WeJwRMNWt8wPfxQhEp-ROGF2it0BoWg8/view?usp=drive_link">https://drive.google.com/file/d/1WeJwRMNWt8wPfxQhEp-ROGF2it0BoWg8/view?usp=drive_link</a></li> <li><a href="https://drive.google.com/file/d/1UKXSSBvgVLaGMSvnu6YHV_f2SQ2oMwcO/view?usp=drive_link">https://drive.google.com/file/d/1UKXSSBvgVLaGMSvnu6YHV_f2SQ2oMwcO/view?usp=drive_link</a></li> <li>Asked for corrections to the presented minutes.</li> <li>Allowed 1 minute for attendees to review the DCM minutes for corrections.</li> </ul>
LG	<ul style="list-style-type: none"> <li>Requested a motion to approve the DCM minutes from 26 May 2024 and 9 June 2024</li> </ul>
LGE	<ul style="list-style-type: none"> <li>Seconded the approval of the DCM minutes</li> </ul>
FG	<ul style="list-style-type: none"> <li>Confirmed the approval of the DCM minutes due to lack of objections.</li> <li>Introduced the next agenda items: district success plan and reports of the district core team.</li> <li>Presentation of the district success plan and district director's report:</li> <li><a href="https://drive.google.com/file/d/1HB9aLFW64rpg72eUXh5oB35G2VfHy_-B/view?usp=drive_link">https://drive.google.com/file/d/1HB9aLFW64rpg72eUXh5oB35G2VfHy_-B/view?usp=drive_link</a></li> <li>This can also be found on the website <a href="http://district109.o">district109.o</a>.</li> </ul>

	<ul style="list-style-type: none"> <li>● Mentioned key points to provide an understanding of the strategy.</li> <li>● The incentive plan can be found on the official website: district109.o.</li> <li>● Introduced the District Program Quality Director to present her PQD report.</li> </ul>
KB	<ul style="list-style-type: none"> <li>● Presentation of the district program quality director's report: <a href="https://drive.google.com/file/d/1xcsv6LJewTVhtE2g99ziJX0q6RbRiSSo/view?usp=drive_link">https://drive.google.com/file/d/1xcsv6LJewTVhtE2g99ziJX0q6RbRiSSo/view?usp=drive_link</a></li> <li>● Presented attendance results for the COT and DOT in the district.</li> <li>● Presented survey results regarding district speech contests and guidelines about contest periods.</li> <li>● Presented the DECM decision and date for an online speech contest, online table topics contest, and online evaluation contest on 25 May 2025.</li> <li>● District Winter Event: WinTir in Tirana, Albania in December 2024.</li> <li>● District Conference: Maltalink in Malta in May 2025.</li> <li>● Also presented other events like TLIX on 4 November 2024, Peer-to-Peer Mentors Community, Service Leadership Game, and Membership Orientation.</li> <li>● Presented her PQD Team.</li> </ul>
FG	<ul style="list-style-type: none"> <li>● Thanked the District Program Quality Director and introduced the District Club Growth Director.</li> </ul>
LG	<ul style="list-style-type: none"> <li>● Presented the District Club Growth Director's report: <a href="https://drive.google.com/file/d/1E0FQZg_FN252leMVCXI4Y9CDdjm7NDte/view?usp=drive_link">https://drive.google.com/file/d/1E0FQZg_FN252leMVCXI4Y9CDdjm7NDte/view?usp=drive_link</a></li> <li>● Emphasized the importance of submitting payments and offered assistance.</li> <li>● Outlined two challenges for ADs and DivDs.</li> <li>● Presented challenges for all clubs in the district and prospective new clubs.</li> <li>● Discussed the CG Incentives Plan and Retention Plan.</li> <li>● Mentioned the Club Growth Cavalry WhatsApp Group</li> </ul>
FG	<ul style="list-style-type: none"> <li>● Thanked the District Club Growth Director and introduced the District PR Manager.</li> </ul>
NB	<ul style="list-style-type: none"> <li>● Presented the District PR Manager's report: <a href="https://drive.google.com/file/d/1NI5HcKzR0GJ8HguzeLOWq6rj8eBWsCiH/view?usp=drive_link">https://drive.google.com/file/d/1NI5HcKzR0GJ8HguzeLOWq6rj8eBWsCiH/view?usp=drive_link</a></li> <li>● Introduced the District PR Team.</li> <li>● Informed about local and external District 109 PR training and collaborations.</li> <li>● Reported that the District PR Helpline Chat is functioning well.</li> <li>● Discussed official district templates and materials.</li> <li>● Introduced new email signatures.</li> <li>● Outlined ongoing outreach PR program: Reaching Out / Reaching In.</li> </ul>
FG	<ul style="list-style-type: none"> <li>● Thanked the District PR Manager.</li> </ul>

	<ul style="list-style-type: none"> <li>• Informed that the audit report is not ready yet due to some delays. A video from the Audit Committee Chair will be shared via email explaining the audit report creation process: <a href="https://youtu.be/SUBdtyC767o">https://youtu.be/SUBdtyC767o</a></li> <li>• Once the audit report is ready, it will be shared with voting instructions (remote voting for 48 hours) for DCM members via email by the end of October 2024.</li> </ul>
MK	<ul style="list-style-type: none"> <li>• Informed that the voting window is 24 hours according to TI.</li> </ul>
FG	<ul style="list-style-type: none"> <li>• Rejected the suggestion of a 24-hour voting window from MK and confirmed a 48-hour window for the audit. More information about the start will be provided in an email at the end of October.</li> <li>• Introduced the District Finance Manager to present the District Budget for 2024-2025.</li> </ul>
KS	<ul style="list-style-type: none"> <li>• Presented the District Finance Manager's budget and report: <a href="https://drive.google.com/file/d/1PfdtXgKr20-IOw0z8a14H_cO0HmVvzkg/view?usp=drive_link">https://drive.google.com/file/d/1PfdtXgKr20-IOw0z8a14H_cO0HmVvzkg/view?usp=drive_link</a></li> <li>• The budget was recommended by the District Executive Committee on September 15, 2024, for approval.</li> <li>• The budget is based on last year's expenses and new membership fees. Generally, we can only spend what we generate, making membership renewals and new members crucial.</li> <li>• Outlined official spending priorities: <ul style="list-style-type: none"> <li>• Education &amp; Training - COTs, DOTs, DLT.</li> <li>• Marketing Outside Toastmasters.</li> <li>• Club Growth - Demo Meetings &amp; Open House.</li> <li>• District Communication - Newsletter &amp; PR.</li> <li>• Recognition - Club &amp; Member Success.</li> <li>• Speech Contests - Area, Division &amp; District.</li> </ul> </li> <li>• Informed that the presented budget already incorporates feedback and change requests from TI and is ready for approval.</li> </ul>
PS	<ul style="list-style-type: none"> <li>• Asked if the travel expense can be categorized as a Club Growth expense</li> </ul>
KS	<ul style="list-style-type: none"> <li>• Confirmed that this category may be applied.</li> </ul>
FG	<ul style="list-style-type: none"> <li>• Verbalized the question from an Area Director G1 posted in the chat: What is the budget for the area contest?</li> </ul>
KS	<ul style="list-style-type: none"> <li>• Answered that the budget for the area contest is 150€ splitted between speech contest and marketing outside toastmasters categories. For the division contests, it is 250€</li> </ul>
FG	<ul style="list-style-type: none"> <li>• Verbalized the question posted in the chat: Why are the expenses for food and meals bigger than for club growth?</li> </ul>
KS	<ul style="list-style-type: none"> <li>• The food and meals category contains DOTs and COTs, because of that, it's higher.</li> </ul>

FK	<ul style="list-style-type: none"> <li>• Asked the district finance manager to summarize what planned expenses are going to be in the category: Education and Training Expense like it was done in the DECM in Torino.</li> </ul>
KS	<ul style="list-style-type: none"> <li>• Answered that Education and Training Expense contains expenses for COTs, DOTs and DLT. It's to help to support the area directors, division directors and the district core team and therefore all our members.</li> </ul>
FG	<ul style="list-style-type: none"> <li>• Asked if there is a motion to approve the just-presented budget?</li> </ul>
	<ul style="list-style-type: none"> <li>• Asked to make the motion to approve the district budget 2024-2025</li> </ul>
JG	<ul style="list-style-type: none"> <li>• Seconded the approval of the district budget 2024-2025</li> </ul>
FG	<ul style="list-style-type: none"> <li>• Asked if there are any objections against the presented district budget</li> <li>• Declared the district budget 2024-2025 as approved as there were no objections.</li> <li>• Thanked the District Finance Manager and collaborators working on the budget</li> <li>• Introduced the next agenda item: approval of appointed district leaders. The full list can be found here: <a href="https://drive.google.com/drive/folders/1TPMu0_qr8HHe9uIKRVolURit_u0z0vz39">https://drive.google.com/drive/folders/1TPMu0_qr8HHe9uIKRVolURit_u0z0vz39</a></li> </ul>
FK	<ul style="list-style-type: none"> <li>• Informed that the shared link in the Zoom with the appointed district leaders cannot be seen.</li> </ul>
MK	<ul style="list-style-type: none"> <li>• Confirmed that the list is not visible yet.</li> </ul>
FG	<ul style="list-style-type: none"> <li>• Informed that the list is now reachable via a new link in the Zoom chat.</li> <li>• Read a chat message about a misspelled name.</li> </ul>
FK	<ul style="list-style-type: none"> <li>• Asked to make the motion to approve the list of appointed district leaders 2024-2025.</li> </ul>
JG	<ul style="list-style-type: none"> <li>• Seconded the approval of the list of appointed district leaders 2024-2025.</li> </ul>
FG	<ul style="list-style-type: none"> <li>• Asked if there are any objections against the list of appointed district leaders 2024-2025</li> <li>• Declared the list of appointed district leaders 2024-2025 as approved as there were no objections.</li> <li>• Introduced the next agenda item: district alignment updates as well as the district alignment chair: Bill Vardas.</li> </ul>
BV	<ul style="list-style-type: none"> <li>• Presented the structure of the alignment committee consisting of himself as alignment chair, 7 division directors and the district director for the district organization in the years 2025-2026.</li> <li>• Presented how the alignment committee will work to satisfy the</li> </ul>



	<p>following conditions:</p> <ul style="list-style-type: none"> <li>1. The new rules set by TI, in particular, that a district cannot have more than 9 divisions and that every division should have at least 4 areas. Currently, there are 3 divisions with only 3 areas.</li> <li>2. Close connections between clubs to be satisfied as well.</li> <li>Announced that the first meeting is in planning.</li> </ul>
FG	<ul style="list-style-type: none"> <li>Thanked the alignment chair and introduced the 10min break</li> <li>After the break, FG introduced the next agenda item and invited the District Leadership Committee Chair.</li> </ul>
MBR	<ul style="list-style-type: none"> <li>Presentation of the District Leadership Committee Chair: <a href="https://drive.google.com/file/d/1o1zCyIuQksexmjWJV6oAqN3e1bcnc7VG/view?usp=drive_link">https://drive.google.com/file/d/1o1zCyIuQksexmjWJV6oAqN3e1bcnc7VG/view?usp=drive_link</a></li> <li>Explained the purpose of the District Leadership Committee: recruit committee members, review district leadership roles, announce leadership opportunities, screen nominations, conduct candidate interviews, evaluate candidates, create committee reports, nominated qualified candidates, present nominees at the annual business meeting and facilitate the election process.</li> <li>Presented the official timeline of the District Leadership Committee as mentioned in the presentation.</li> </ul>
FG	<ul style="list-style-type: none"> <li>Thanked the District Leadership Committee Chair and introduced the next agenda item: district procedures.</li> <li>Posted a link to the district procedures in the Zoom chat.</li> <li>Announced that there are no updates in the district 109 procedures.</li> <li>Introduced the next agenda item: Division Directors Reports and invited Division A Director to present.</li> </ul>
JG	<ul style="list-style-type: none"> <li>Presentation of the Division A Director: <a href="https://docs.google.com/presentation/d/1f73u-1yR4_btpKsJ-npvL1Kog8VITLbA/edit?usp=sharing&amp;oid=107371943349687980115&amp;rtpof=true&amp;sd=true">https://docs.google.com/presentation/d/1f73u-1yR4_btpKsJ-npvL1Kog8VITLbA/edit?usp=sharing&amp;oid=107371943349687980115&amp;rtpof=true&amp;sd=true</a></li> </ul>
FG	<ul style="list-style-type: none"> <li>Informed that the division C Director is not able to attend. Here the presentation: <a href="https://docs.google.com/presentation/d/1JCHhH-wJjXhP-wYklc-RQIOCHfIYbyX/edit?usp=sharing&amp;oid=107371943349687980115&amp;rtpof=true&amp;sd=true">https://docs.google.com/presentation/d/1JCHhH-wJjXhP-wYklc-RQIOCHfIYbyX/edit?usp=sharing&amp;oid=107371943349687980115&amp;rtpof=true&amp;sd=true</a></li> </ul>
DG	<ul style="list-style-type: none"> <li>Presentation of the Division D Director: <a href="https://docs.google.com/presentation/d/1UoaT2loqPVeRQZkHSozd9BcqkI9bjAhm/edit?usp=sharing&amp;oid=107371943349687980115&amp;rtpof=true&amp;sd=true">https://docs.google.com/presentation/d/1UoaT2loqPVeRQZkHSozd9BcqkI9bjAhm/edit?usp=sharing&amp;oid=107371943349687980115&amp;rtpof=true&amp;sd=true</a></li> </ul>
FG	<ul style="list-style-type: none"> <li>Informed Club's presidents that they can contact the area directors and club growth director if they are struggling with payments.</li> </ul>
AS	<ul style="list-style-type: none"> <li>Presentation of the Division E Director: <a href="https://docs.google.com/presentation/d/1UoaT2loqPVeRQZkHSozd9BcqkI9bjAhm/edit?usp=sharing&amp;oid=107371943349687980115&amp;rtpof=true&amp;sd=true">https://docs.google.com/presentation/d/1UoaT2loqPVeRQZkHSozd9BcqkI9bjAhm/edit?usp=sharing&amp;oid=107371943349687980115&amp;rtpof=true&amp;sd=true</a></li> </ul>

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	<a href="#">=true&amp;sd=true</a>
PS	<ul style="list-style-type: none"> <li>• Presentation of the Division F Director: <a href="https://drive.google.com/file/d/1CriXdh8fj5dyDbutAnWEUad5XTQynUaB/view?usp=drive_link">https://drive.google.com/file/d/1CriXdh8fj5dyDbutAnWEUad5XTQynUaB/view?usp=drive_link</a></li> </ul>
ANS	<ul style="list-style-type: none"> <li>• Presentation of the Division G Director: <a href="https://drive.google.com/file/d/1ChSB232ZWdIIQqmIhNknwT5YIMIKxauq/view?usp=drive_link">https://drive.google.com/file/d/1ChSB232ZWdIIQqmIhNknwT5YIMIKxauq/view?usp=drive_link</a></li> </ul>
FG	<ul style="list-style-type: none"> <li>• Asked all division directors to send their events to Harry Loots and Nestor Bartolomei, so they can be shared on their D109 website</li> </ul>
HY	<ul style="list-style-type: none"> <li>• Lost internet connection several times and no presentation was delivered.</li> </ul>
FG	<ul style="list-style-type: none"> <li>• Asked the Zoom Master to follow-up with the Division H Director to record his report. The report can be accessed here: <a href="https://drive.google.com/file/d/1Tz3x_dkExb_XPEVB18ANSgLimzaSLEaV/view?usp=drive_link">https://drive.google.com/file/d/1Tz3x_dkExb_XPEVB18ANSgLimzaSLEaV/view?usp=drive_link</a></li> <li>• Introduced the next agenda item: contest types and motion for it, as follows: <ul style="list-style-type: none"> <li>• International Speech contest in English and in Person on the 17th of May 2025</li> <li>• Evaluation Speech Contest in English and in Person on the 17th of May 2025</li> <li>• Table Topics Speech Contest in English and in Person on the 17th of May 2025</li> <li>• Online Speech Contest in English on the 25th of May 2025</li> </ul> </li> </ul>
LG	<ul style="list-style-type: none"> <li>• Requested the motion to approve the presented speech contest types and dates.</li> </ul>
CS	<ul style="list-style-type: none"> <li>• Seconded the approval of the presented speech contest types and dates</li> </ul>
FG	<ul style="list-style-type: none"> <li>• Inquired if there were any objections to the presented contest types and dates.</li> </ul>
MK	<ul style="list-style-type: none"> <li>• Informed FG about the note in the Zoom Chat</li> </ul>
FG	<ul style="list-style-type: none"> <li>• Presented a point of information from the chat: the presented contest types refer to area, division, and district-level contests. Clubs can hold contests in physical, hybrid or online modes.</li> <li>• Declared the presented contest types and dates as approved, as there were no objections.</li> <li>• Referenced to PQDs presentation for the time guidelines on when club, area, division and district contests should occur.</li> <li>• Requested the parliamentarian's assistance with the next motion.</li> </ul>
MK	<ul style="list-style-type: none"> <li>• Presented the motion necessary for a DCM to secure approval as follow:</li> </ul>

	<p>Per Toastmasters International Speech Contest Rules, section 3 B, if an Area has four (4) assigned clubs fewer in good standing, District 109 shall allow two (2) contestants from each club to compete in the Area contest and in those Divisions with four (4) assigned Areas or fewer, District 109 shall allow the two (2) highest-placed available contestants from each Area to compete.</p> <ul style="list-style-type: none"> <li>●</li> </ul>
LG	<ul style="list-style-type: none"> <li>● Requested the motion to approve the presented speech contest rule.</li> </ul>
FK	<ul style="list-style-type: none"> <li>● Seconded the approval of the presented speech contest rule.</li> </ul>
FG	<ul style="list-style-type: none"> <li>● Asked if there were any objections against the presented contest types and dates.</li> </ul>
NT	<ul style="list-style-type: none"> <li>● Requested that the presented speech contest rule be split into two sentences to clarify the impact on area and division levels.</li> </ul>
MK	<ul style="list-style-type: none"> <li>● Adapted the speech contest rule accordingly.</li> </ul> <p>Per Toastmasters International Speech Contest Rules, section 3 B, if an Area has four (4) assigned clubs fewer in good standing, District 109 shall allow two (2) contestants from each club to compete in the Area contest. In those Divisions with four (4) assigned Areas or fewer, District 109 shall allow the two highest-placed available contestants from each Area to compete.</p> <ul style="list-style-type: none"> <li>●</li> </ul>
LG	<ul style="list-style-type: none"> <li>● Requested again to make the motion to approve the revised speech contest rule.</li> </ul>
FK	<ul style="list-style-type: none"> <li>● Seconded the approval of the revised speech contest rule.</li> </ul>
FG	<ul style="list-style-type: none"> <li>● Asked if there were any objections to the presented contest types and dates.</li> <li>● Declared the presented speech contest rule approved, as there were no objections.</li> <li>● Introduced the next agenda item: other business.</li> <li>● Asked DCM members if they had other business to discuss.</li> </ul>
FK	<ul style="list-style-type: none"> <li>● Noted that the time allotted to consider other business was too short.</li> </ul>
FG	<ul style="list-style-type: none"> <li>● Allowed 1 minute for DCM members to think about any other business they wished to discuss.</li> <li>● Informed that there were no requests to speak about further business.</li> <li>● Announced that the next DCM will be on May 4, 2025, at 5 PM CEST, as shown on the district calendar on the website.</li> <li>● Informed that the minutes and presentations from the DCM meeting will be sent in a follow-up email.</li> </ul>
FG	<ul style="list-style-type: none"> <li>● Adjourned the DCM meeting</li> </ul>