



# R10 - D109 - Minute of DECM

Albania - Austria - Bulgaria - Cyprus - Greece - Israel - Italy - Liechtenstein - Malta - Montenegro - North Macedonia - San Marino - Slovenia - Switzerland - Türkiye - Vatican City

## 2025-2026 Core Team

### District Director

Katia Burdet, DTM

### Program Quality Director

Laor Glukhovsky, DTM

### Club Growth Director

Meltem Altinay, DTM

### Public Relations Manager

Giannis Kanlis

### Finance Manager

Damien Gautier

### Administration Manager

Francesca Davidhi

### Immediate Past District. Dir.

Francesca Gammicchia, DTM

## 2025-2026 Extended Core Team

Parliamentarian  
Gitel Hesselberg

Credentials Chair  
Valentina Mileto

DLC Chair  
Francesca Gammicchia, DTM

Alignment Chair  
Margherita Brodbeck Roth, DTM

Audit Chair  
Metaxia Kritsidima

Web Content Manager  
Giannis Kanlis

Webmaster  
Henry Loots, DTM

Newsletter Chair  
Nestor Bartolomei

Newsletter Assistant  
Meltem Sahin

Harmony Team Chair  
Petra Salmutter

Harmony Team Trainer  
Yafit Gabai, DTM

## MINUTE

District Executive  
Committee Meeting

**Date: 26th April 2026**  
**Time: 17:00 – 20:50 CEST**

### Zoom Recording:

<https://drive.google.com/file/d/1AeVPDQrU6NUpUquOipD24f33iWc1nbrh/view?usp=sharing>

**CLICK HERE** 

## District Mission

We build new clubs and  
support all clubs in achieving  
excellence



# Agenda District Executive Committee Meeting

| Time (CEST) | Topic                                                         | Role                     | I / D |
|-------------|---------------------------------------------------------------|--------------------------|-------|
| 16:30       | Meet and Greet                                                | District Director        | I     |
| 17:00       | Opening                                                       | District Director        | I     |
| 17:05       | Parliamentary Procedures Explanation                          | Parliamentarian          | I     |
| 17:15       | Certification of Quorum                                       | Credential Chair         | I     |
| 17:17       | Voting Procedures                                             | Credential Chair         | I     |
| 17:20       | <u>Approval of Minutes of the DECM of 7 of September 2025</u> | District Director        | D     |
| 17:25       | <u>Approval of Agenda of the DECM of 26 April 2026</u>        | District Director        | D     |
| 17:30       | Discussion & voting on the proposed realignment               | Alignment Chair          | D     |
| 18:00       | District Director Updates                                     | District Director        | I     |
| 18:10       | Program Quality Updates                                       | Program Quality Director | I     |
| 18:20       | Club Growth Updates                                           | Club Growth Director     | I     |
| 18:30       | Finance Manager Updates                                       | Finance Manager          | I     |
| 18:40       | Public Relations Updates                                      | Public Relation Manager  | I     |
| 18:50       | Documentation and Calendar Updates                            | Administration Manager   | I     |
| 18:55       | DLC Updates                                                   | DLC Chair                | I     |



# Agenda District Executive Committee Meeting

| Time (CEST) | Topic              | Role                | I / D |
|-------------|--------------------|---------------------|-------|
| 19:00       | Division A Updates | Division A Director | I     |
| 19:05       | Division B Updates | Division B Director | I     |
| 19:10       | Division C Updates | Division C Director | I     |
| 19:15       | Division D Updates | Division D Director | I     |
| 19:20       | Division E Updates | Division E Director | I     |
| 19:25       | Division F Updates | Division F Director | I     |
| 19:30       | Updates and Report | Harmony Team        | I     |
| 19:35       | Q&A Session        | Everyone            | I     |
| 19:50       | Closing Remarks    | District Director   | I     |



# Minute of District Executive Committee Meeting

Chair: Katia Burdet, DTM – District Director

**Quorum Verified:** Yes;

**Recording & AI Notice:** Noted. Objections could be raised before recording.

## ♦ 1. Opening

Welcome by District Director Katia Burdet.

Instructions for renaming Zoom accounts for identification.

Reading of the District Mission:

“We build new clubs and support all clubs in achieving excellence.”

District Motto confirmed:

“109 Ways to Lead with Your Voice”. She noted the importance of aligning all actions with the mission.

## Important Announcements:

The District Director announced key upcoming events including:

Online District Speech Contest, DCM, Candidate Showcase and District Conference in Tirana, Albania.

## ♦ 2. Parliamentary Procedure Training

Presenter: Gitel Hesselberg, District Parliamentarian

A clear, practical session on Robert’s Rules of Order. Key points included:

Purpose: to protect rights of majority, minority, individuals, and absentees.

Main motions: must start with ‘I move that...’ and be seconded.

Debate: alternates between speakers for and against, max two minutes each.

Amendments: insert, add, strike, or strike/insert words; handled in reverse order.

Chair voting: only in secret ballot or when vote changes result.

Urgent business: motions may be laid on the table or postponed.

Breaches: members may call ‘Point of Order’; Chair rules accordingly.

## ♦ 3. Voting Procedure

Presented by: Valentina Mileto, Credential Chair

Confirmed that quorum was reached. She requested:

No WhatsApp messages during voting unless urgent.

Registration at least 24 hours in advance to avoid errors.

The Credential Chair explained the Xoyondo voting process and voter verification requirements.

## ♦ 4. Motions & Approvals

✓ Approval of:

Minutes of July 27, 2025 Extraordinary DECM – Approved without objections.

Agenda for the current DECM – A timing error in the agenda was corrected and the updated agenda was approved.



# Minute of Extraordinary DECM

## ♦ 5. District Alignment Report (Alignment Chair - Margherita Brodbeck Roth, DTM)

[CLICK HERE](#)

✓ The District Alignment Committee presented the proposed 2026–2027 alignment.

Key recommendations included a refocus of Division B, limited changes to Division E, expansion opportunities for Division F, reinstatement of Division H (Türkiye) on a one-year conditional basis, and adjustments related to Bulgaria following Toastmasters International decisions.

✓ A motion to vote on the complete alignment proposal rather than division-by-division was approved

✓ The final alignment proposal was subsequently approved unanimously among responding voters and will be presented to the DCM.

## ♦ 6. District Director Update (DD Katia Burdet, DTM)

[CLICK HERE](#)

District Status was reviewed:

- 132 paid clubs,
- 6,187 renewals against a target of 6,696
- Continued focus on DCP achievements, recognition programs, and membership growth.
- Toastmasters – District 109 Official Channel  Open to every one, members and non-members  
<https://whatsapp.com/channel/0029Vb7ByW9DeONDPfUxvC2H>

## ♦ 7. Program Quality Report (PQD - Laor Glukhovsky, DTM)

[CLICK HERE](#)

- 33 of 35 Area and Division Directors completed training.
- Club Officer Training reached approximately 55–58%, providing full DCP credit to 96 clubs.
- Level 2 Pathways completion was identified as a major educational challenge.
- Conference and contest preparations were reviewed and discussed.
- Contest timeline: Clubs Dec–Feb; Areas Feb 15–Mar 15; Divisions Mar 15–Apr 30; District Mar 15–Jun 1.

## ♦ 8. Club Growth Report (CGD - Meltem Altinay, DTM)

[CLICK HERE](#)

- The CGD reported:
- 132 clubs.
- Five (5) newly chartered clubs,
- approximately ten (10) clubs in the pipeline.
- Growth initiatives include Speechcraft, demo meetings, lead management, and stronger onboarding support.
- Incentives available on website.
- Team roles: Nina (Assistant), Karina (Extension), Christoph Alexander (support), Yeni (CG Café), Doruk & Tuana (support), Godella (sponsorships), Anastasia (mentors), Helene (club coaches), Julia (training), Ellen (local language programs), Lino (YLP, Speechcraft) with team support (Matt, Alison, Roderick, Damian, Lance).
- Initiatives: Youth programs, Speechcraft, open houses (approvals required).



# Minute of Extraordinary DECM

## ♦ 9. Public Relation Manager Update (PRM – Giannis Kanlis)

[CLICK HERE](#) ✱

The PR Manager presented a strategy focused on:

- Brand visibility,
- AI-supported tools,
- Improved engagement
- Newsletter optimization
- VPPR Starter Kit containing Canva templates for clubs.

## ♦ 10. Finance Report (FM – Damien Gautier)

[CLICK HERE](#) ✱

The Finance Manager reported that:

- the approved budget of €84,000 is currently projected at approximately €79,000 based on membership revenue.
- Year-to-date spending is approximately €45-46k.
- Marketing spending remains below the required minimum and additional initiatives are encouraged.

## ♦ 11. Administration and Communication Update (AM – Francesca Davidhi)

[CLICK HERE](#) ✱

- Administrative updates included conference logistics, Candidate Showcase details, DCM preparation, website maintenance, event communications, Google Drive resources, and election-related information.
- Website updates: 'Grow Together' section, Club Leaderboard, DLC call, 'Posts' aggregation.
- Calendar: TLIX, peer-to-peer mentors, Club Growth Café, trainings.
- Channels: Website, LinkedIn, YouTube, WhatsApp (announcements, Q&A, MaltaLink, peer mentors).

## ♦ 12. Division Directors and Harmony Team Report

[CLICK HERE](#) ✱

- Division Directors reported progress on contests, conferences, membership, club visits, and chartering efforts.
- The Harmony Team shared updates on conflict-resolution activities, psychological safety initiatives, and member-support resources.

## ♦ 11. Closing Remarks

The District Director thanked all participants for their service and encouraged continued focus on membership renewals, educational achievements, conference participation, and preparation for the **upcoming District Council Meeting on May 10, 14:00 CEST (online)**.